

Information for Food Vendor Applicants  
2014 Albuquerque Folk Festival

*When:* Saturday, June 7 - 10a.m. - 11p.m. Vendors must set up early and be ready for Fire Marshall inspection, and must stay until end of event. No motorized vehicles allowed on Festival grounds during Festival hours.

Friday, June 6 - 7:30p.m. - 10:00p.m. Smaller event in conjunction with AMP Concerts. Indicate your interest in Friday event on application.

*Where:* Balloon Museum Park

*Application deadline:* April 2

Final notice of acceptance of applications: April 30 at the latest

*Fee:* 15% of gross sales, based on cash register Z tape

*Other costs:* Earnest money deposit \$50; damage deposit \$150. Deposits due after notice of acceptance.

*Electricity* not supplied by Balloon Museum. Food vendors must have their own generator, or share with another vendor. Whisper Watt generators preferred (quieter).

*Requirements:* Upon notice of acceptance, food vendors must provide:

1. Copy of current City business registration, valid through June 7
2. Fire Marshall annual permit, valid through June 7
3. Safe food handling permit from City Environmental Health Dept., or from County or State, valid through June 7
4. Certificate of Liability Insurance with \$1 million minimum, AFF and City must be named as additional insureds for the Festival
5. Additional requirement is a special event permit from EHD for this event. AFF will assist in gathering applications and \$25 fee for EHD permit one month before event. All health requirements of EHD must be met.

*External Shade Structure:* You may provide a shade structure with tables and chairs outside your food truck. Depending on size, you may need to provide an extra fire extinguisher. AFF will assist you with a computerized design for your shade structure, a Fire Marshall requirement.

*Advertising:* If you are selected, AFF will provide advertising for your business in our Festival brochure, and on our web page. You are encouraged to advertise the Festival on your social media.

*Agreement:* An Agreement with AFF will be signed by all vendors upon acceptance.

PLEASE RETURN APPLICATION TO LYNN EBY [lynnebyx@yahoo.com](mailto:lynnebyx@yahoo.com). Further questions: (505) 235-6978

## Application for Food Vendors - 2014 Albuquerque Folk Festival

Name of Business \_\_\_\_\_

Contact person \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

email \_\_\_\_\_ phone \_\_\_\_\_

Describe the type of food/drink you serve:

(You may also attach sample menu, or list sample menu items.)

Dimensions of vehicle: \_\_\_\_\_

Are you also interested in participating in Friday evening event?  Yes  No

Do you use propane?  Yes  No

Do you use an internal or external generator for electricity?  Internal  External  
If external, is it "Whisper Watt"?  Yes  No  N/A

Have you participated in previous AFF events?  Yes  No  
If yes, in what years? \_\_\_\_\_

Will you provide a shade structure, with tables and chairs, outside your food truck?  
 Yes  No  Maybe

Return to Lynn Eby, AFF Food Vendor Manager [lynnebyx@yahoo.com](mailto:lynnebyx@yahoo.com)  
or mail to 801 Tyler Rd. NW, Los Ranchos NM 87107